

COVIDSafe Plan

Organisation name: Victorian Rural Chess League

Event: Victorian Country Chess Championship 2020

Location of event: St Mary's Terrace Community Hub, 192 Myers Street, Geelong

Dates of event: Saturday 5 and Sunday 6 December 2020

Plan completed by: Kevin Perrin

Date reviewed: 1 December 2020

Availability of COVIDSafe Plan: Copies of this plan will be displayed at the championship venue and posted on the Victorian Rural Chess League page of the Ballarat Chess Club website at www.ballaratchess.com

1. Ensure physical distancing

Requirements: You must ensure participants and visitors are 1.5m apart as much as possible.

- Displaying signs to show patron limits at the entrance of enclosed areas where limits apply
- Informing participants and visitors that there is a maximum number of players for the championship

Action: All people will be requested to observe physical distancing measures and to remain at least 1.5m apart. A Covid Safe Monitor will be appointed at the start of each day of the event.

Requirements: You must apply density quotient to configure shared areas and publicly accessible spaces to ensure that –

- There is no more than one person per four square meters of enclosed space
- There is no more than one member of the public per four square meters of publicly available space indoors

Action: Density quotients in the various spaces being used will be observed. All publicity for the event has advised of maximum numbers for people permitted at the venue. Once the density quotient in an area is reached, spectators and others wishing to wait for a player may only enter the venue subject to the maximum density quotient not being exceeded

Requirements: You should provide instructions to participants on physical distancing expectations whilst at the venue

Action: All participants and visitors will be advised of the requirements and their obligations under this COVIDSafe Plan

2. Wear a face covering

Requirements: You must ensure all persons entering the venue wear a face covering as per public health advice.

Action: All participants and visitors will be requested to wear face masks when they are indoors. Players will be able to remove their face mask when they are seated at their designated table for their competition match. This is similar to requirements for patrons at a restaurant. When a participant gets up from their table, they will be required to wear a face mask. Outside of the venue face masks should be worn when social distancing is not possible

Requirements:

- You should install screens or barriers in the area for additional protection where relevant.

Action: Not applicable

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3. Practise good hygiene

Requirements: You must frequently and regularly clean and disinfect shared spaces, including high-touch communal items such as doorknobs and telephones.

You should:

- Clean surfaces with appropriate cleaning products, including detergent and disinfectant
- Replace high-touch communal items with hygienic alternatives, for example single-use or contactless options, where possible to do so
- Clean between shifts

Action: The usual practice of shaking hands before and after a game will be dispensed with and fist or elbow bumps will be adopted. Areas where games are being played including equipment being used will be disinfected prior to competition starting on each day. Disinfectant will be provided if a player wishes to use it on equipment before their game each round.

Requirements: You should make soap and hand sanitiser available for all persons throughout the site and encourage regular handwashing.

Action: Hand sanitiser dispensers will be provided in the playing venue. Soap and hand sanitiser will be provided in toilet facilities. No chess equipment is to be removed from their initial allocated places. Players will be encouraged to wash or sanitise their hands before each game. Upon finishing a game, players should leave the king(s) in the centre of the board to indicate the result. No shared food or drink will be available, and no food is to be consumed at tables but drinks are ok

4. Keep records and act quickly if players become unwell

Requirements: You must support players to get tested and stay home even if they only have mild symptoms.

Action: Any participant or visitor who becomes unwell will be requested to be tested for Covid-19 and then report the outcome to the Covid Safe Monitor. If the result to a Covid-19 test is positive then the Arbiter and the Covid Safe Monitor will institute the actions recommended below and the event will be suspended

Requirements: You must develop a business contingency plan to manage any outbreaks. This includes –

- Having a plan to respond to a person being notified they are a positive case while at the venue, noting people who show symptoms or have been in close contact should NOT attend the championship again for the duration
- Having a plan to identify and notify close contacts in the event of a positive case attending the venue
- Having a plan in place to clean the venue in the event of a positive case
- Having a plan to contact DHHS and notify the actions taken, provide a copy of the risk assessment conducted and contact details of any close contacts
- Having a plan to immediately notify WorkSafe Victoria on 13 23 60 if you have identified a person with coronavirus (COVID-19) at your venue
- Having a plan in the event that you have been instructed to close by DHHS

Action: Most of the above are not applicable to this event. However, they will be implemented if a person returns a positive result from a Covid-19 test during the event

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Requirements: You must keep records of all people who enter the venue for contact tracing

Action: The names and contact details of all participants and visitors to the event will be held and maintained for a period of 30 days

Requirements: You should implement a screening system that involves temperature checking upon entry into a workplace.

Action: Not applicable to this event

5. Avoid interactions in enclosed spaces

Requirements: You should reduce the amount of time people are spending in enclosed spaces. This could include

- Enabling playing in outdoor environments
- Moving as much activity outside as possible, including serving customers, meetings, tearooms, lunchbreaks and locker rooms
- Enhancing airflow by opening windows and doors
- Optimising fresh air flow in air conditioning systems

Action: Whilst it is impossible to limit the time a chess game will last in an event of this type, doors and windows will remain open to improve airflow. Once a game is completed players will be requested to leave the playing venue. Any analysis can be conducted outdoors as will be any social gatherings

6. Create workforce bubbles

Requirements: You should keep groups of workers rostered on the same shifts at a single worksite and ensure there is no overlap of workers during shift changes.

Action: Not applicable

Requirements: You should maintain records of all workers who have disclosed that they reside with another worker and ensure that there is no cross-over between shifts.

Action: Not applicable